

February 17, 2009

EMMAUS BOROUGH COUNCIL

Emmaus Borough Council
Agenda
Monday, February 17, 2009, 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Personal Appeals, Part I
4. Reading of Minutes

February 2, 2009
5. Decision on Bids
6. Communications
 - a. Teri M. Reade, 622 E. Berger St. – Thank You Letter to Ambulance Corps
 - b. Jeff Kittle, USSSA State Fastpitch Director – 2009 Field Usage Terms
 - c. Bob Halsey, Emmaus Rotary Club – Dog Walk Fundraiser
7. Borough Engineer's Report
8. Solicitor's Report
9. Unfinished Business, Part I
 - a. Ordinance No. 1046—An Ordinance Amending Ordinance 989 of Chapter 21, Part 4 of the Codified Ordinances of the Borough of Emmaus and Providing for the Implementation of the Installation, Construction and Maintenance of Sidewalks, Curbs, Handicap Ramps and Driveway Crossovers Throughout the Borough of Emmaus (First Reading 2/17/09)
10. New Business
11. Unfinished Business, Part II
 - a. Ordinance No. 1044 – An Ordinance Approving the Agreement for the Exchange and Trade of Certain Real Estate Between Raven R. Mill and Mary M. Mill and the Borough of Emmaus (2nd Reading Awaiting Raven Mill's Attorney)
12. Items Not on Agenda, Subject to Rule 6
13. Mayor's Report

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14. Committee Reports

Public Works/(Highway, Water & Sewer) (Labenberg, Waddell, Brown)

1. Committee
 - a. **Sidewalk Ordinance**
 - b. 2009 Compost Site Hours
2. Solicitor

Health and Sanitation (Reinhard, Labenberg, Holtzhafer)

1. Committee
 - a. Borough Energy Usage – Department Head Input Forms
 - b. Recycling Needs and Costs
 - c. Refuse Assessments—Home Occupations
2. Solicitor

Parks and Recreation (Barrett, Labenberg, Holtzhafer)

1. Committee
 - a. Park Comp Plan
 - b. No Smoking at Parks
 - c. Ice Rink/Skate Park
 - d. Raven Mills Trail
 - e. Meadow Pool
 - f. **Field Use Fee Schedule**
2. Solicitor

Public Safety (Gilbert, Barrett, Brown)

1. Committee
 - a. Request for Permit Parking – 600 Block of Pine Street (90-Day Trial Period Expires 11/18/08) – Ordinance No. 1047
 - b. Trailer Truck Parking
 - c. Parking at Fairview/6th Streets (Santo's)
 - d. Public Safety Issues Raised by Lori Washburn, 420 Broad St.
 - e. **Angle Parking Ordinance—Chapter 15, Section 402**
 - f. **Appointment of Paul Shankweiler to Fire Department**
2. Solicitor

General Administration (Waddell, Gilbert, Barrett)

1. Committee
 - a. **Rules and Regulations of Borough Council**
 - b. **Appointments to Boards and Commissions**

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c. Appointment of Public Works/Zoning Administrative Assistant

2. Solicitor

Budget and Finance (Holtzhafer, Gilbert, Reinhard)

1. Committee

- a. **Bill List – Resolution 2009-7**
- b. Borough Installment Plan

2. Solicitor

Community Relations/Development (Brown, Waddell, Reinhard)

1. Committee

- a. Public Parking Project – “Jubilee Parking Lot”

2. Solicitor

Ad Hoc Committees (Holtzhafer, Gilbert, Barrett, Neely, Mayor Iobst)

Community/School Relations

- a. Junior Council Member

15. Personal Appeals, Part II

16. Borough Manager’s Report

- a. Significant Revenue and Expense Items for the 1st Half of February 2009

17. President’s Business

Executive Session

18. Adjournment

Next Resolution #8
Next Ordinance #1052

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The Emmaus Borough Council met in regular session on February 17, 2009 in Borough Council Chambers, 28 S. 4th Street, Emmaus, PA 18049.

CALL TO ORDER

Council President Waddell called the meeting to order at 7:00 p.m.

| | |
|---------------------------------|---------|
| Michael Waddell, President | Present |
| Lee Ann Gilbert, Vice-President | Present |
| Brent Labenberg | Present |
| Wesley Barrett | Present |
| Nathan Brown | Present |
| Brian Holtzhafer | Present |
| R. Erick Reinhard | Present |
| Winfield Iobst, Mayor | Present |
| Frank Procyk, Solicitor | Present |
| Craig Neely, Borough Manager | Present |

PERSONAL APPEALS, PART I

a. Dave Schoen, 313 N. Third St., who represents Bethel Bible Church on Elm Street, presented to Council a picture of the church's completed addition. The gymnasium will be made available to the community. Mr. Schoen described the various programs offered and thanked Council for allowing the expansion. President Waddell commended the church for its perseverance in seeing the project through. Council Member Holtzhafer confirmed with Mr. Schoen that the building addition is not for worship. Mr. Schoen stated that the facility has a seating capacity for 430 people, and is hoping over the years that groups and organizations will make use of it.

b. Bob Halsey, 2561 Dogwood Circle, who represents the Emmaus Rotary Club, asked Council's approval to hold a Fundraising Dog Walk in Emmaus on Saturday, April 11, 2009, to raise funds for the Emmaus Rotary Club. The walk would be a 1 ½ - 2 mile walk taking about 1 ½ hours to complete. They are anticipating over 100 dogs. Mr. Halsey assured Council that the walkers will be responsible for all cleanup. The proposed start time of the walk is 10:00 a.m. The Club will also be responsible for having about 20 Rotarians who will be posted at major cross streets. Council Member Gilbert confirmed that the Borough could not lend the crossing guard safety vests to its members; however, Ms. Gilbert will check with the Fire Police to see if they can supply the Club with vests. President Waddell invited Mr. Halsey to attend the next General Administration Committee Meeting on February 25th at 9:00 a.m. at which time his request will be discussed.

c. Bob Boehmer, 332 N. Third St., Arts Commission Chairman, reported to Council on the very successful Snowblast Festival last weekend. He introduced Leslie Heffron who chaired the event. Ms. Heffron thanked everyone involved, including Jeff Clapper and the Public Works Department for their help and support. She also thanked everyone on the Arts Commission. Council thanked the Arts Commission for organizing the event. It was also noted that some business owners reported that their business picked up because of the festival.

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READING OF MINUTES

Motion by Council Member Gilbert, seconded by Council Member Barrett to dispense with the formal reading of the February 2, 2009 minutes. There were 7 ayes.

Motion by Council Member Labenberg, seconded by Council Member Barrett to adopt the February 2, 2009 minutes as drafted. There were 7 ayes. Motion carried.

DECISION ON BIDS – None.

COMMUNICATIONS

- a. Teri M. Reade, 622 Berger St. – Thank You Letter to Ambulance Corps.
- b. Jeff Kittle, USSSA State Fastpitch Director – 2009 Field Usage.
- c. Bob Halsey, Emmaus Rotary Club – Dog Walk Fundraiser. Referred to General Administration Committee and Staff.
- d. Leslie Heffron, Snowblast Festival Chairperson – Thank You Note to the Borough for Supporting the Arts Commission.

BOROUGH ENGINEER’S REPORT – None.

SOLICITOR’S REPORT – Progress.

UNFINISHED BUSINESS, PART I

- a. Ordinance No. 1046—An Ordinance Amending Ordinance 989 of Chapter 21, Part 4 of the Codified Ordinances of the Borough of Emmaus and Providing for the Implementation of the Installation, Construction and Maintenance of Sidewalks, Curbs, Handicap Ramps and Driveway Crossovers Throughout the Borough of Emmaus (First Reading 2/17/09) – To be discussed under the Public Works Committee Report.

NEW BUSINESS – None.

UNFINISHED BUSINESS, PART II

- a. Ordinance No. 1044 – An Ordinance Approving the Agreement for the Exchange and Trade of Certain Real Estate Between Raven R. Mill and Mary M. Mill and the Borough of Emmaus (2nd Reading Awaiting Raven Mill’s Attorney).

ITEMS NOT ON AGENDA, subject to Rule 6 – None.

MAYOR’S REPORT - Progress.

COMMITTEE REPORTS

- a. Public Works Committee

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Borough Manager Neely explained that the sidewalk ordinance has a long history. The Public Works Committee has reviewed the sidewalk ordinance since Judge Black ruled that the exemption process used before was flawed. The Solicitor and Public Works Committee worked together on the ordinance and are proposing a “new” sidewalk ordinance that is much simpler. It states that if Borough Council instructs a resident to install sidewalk, the resident must comply. However, it only applies if a street is going to be reconstructed, repaved, or resurfaced, or if there is some other substantial improvement to the right-of-way along someone’s property. There is no exemption process and there are no permanent exemptions granted in the ordinance, which is a difference from the first sidewalk ordinance. Section 401(f) is the operative portion, which states that if there are improvements, the Borough may require the installation of sidewalks. Mr. Neely recommended changing the wording to read “the Borough Council” may require the installation of sidewalks. Council Member Labenberg will make that motion under debate.

Mr. Neely asked Solicitor Procyk how a property owner would appeal if the owner felt that Borough Council improperly ordered sidewalk be installed. Solicitor Procyk said it would come first to Borough Council to act on officially, then that would trigger an appeal directly to the Court of Common Pleas. Council Member Holtzhafer is happy with the ordinance, but questioned the wording concerning pedestrian connectivity. Borough Manager Neely explained that pedestrian connectivity is one of the legislative purposes behind the ordinance, and read and explained the definition of pedestrian connectivity.

Motion by Council Member Labenberg, seconded by Council Member Brown to read Ordinance No. 1046 in short title. There were 7 ayes. Motion carried.

Council Member Barrett questioned whether anyone from the public attended any of the Public Works Committee Meetings to express their concerns. Council Member Labenberg answered no.

Council Member Labenberg read Ordinance No. 1046 in short title: An Ordinance Amending Ordinance 989 of Chapter 21, Part 4 of the Codified Ordinances of the Borough of Emmaus and Providing for the Implementation of the Installation, Construction and Maintenance of Sidewalks, Curbs, Handicap Ramps and Driveway Crossovers Throughout the Borough of Emmaus.

Motion by Council Member Labenberg, seconded by Council Member Brown to approve Ordinance No. 1046.

Council Member Brown confirmed with Council Member Labenberg that the property owner is responsible for paying for the installation of the sidewalk. Mr. Brown asked, if sidewalk is installed by the Borough’s contractor and a lien is put on the property for failure to pay, could the property owner make installment payments? Council Member Labenberg referred the question to Solicitor Procyk, who answered “yes”.

Council Member Labenberg noted that only alleys will be paved this year with no major reconstruction of any streets.

Motion by Council Member Labenberg, seconded by Council Member Brown to amend the motion to include the word “Council” after the word “Borough” in section

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401(f) of Ordinance No. 1046. Roll Call Vote: Labenberg aye, Holtzhafer aye, Barrett aye, Brown aye, Reinhard aye, Gilbert aye, Waddell aye. Motion carried.

Progress.

b. Health and Sanitation Committee

Council Member Reinhard reported that the Committee met with Nathan Andrews and Lynn Faust to discuss the Borough's refuse assessment method. The Committee is awaiting statistical information on the number of home occupations in the Borough before deciding what action to take. Progress.

c. Parks and Recreation Committee

Council Member Barrett reported that the Committee discussed the Field Use Request and Fee Schedule Policy. The Committee reviewed the policy and recommended approval.

Motion by Council Member Barrett, seconded by Council Member Labenberg to approve the Field Use Request and Fee Schedule Policy. There were 7 ayes. Motion carried.

Council Member Barrett noted that there were three organizations that asked for a waiver of the fees to use the fields. In the past, fees were not charged except for tournaments. Any team that had 49% or less of Borough residents are subject to the fees, but it would then be determined whether the fees would be waived.

The East Penn Emmaus Midget Football Association requested that the fee be waived. Since the Association has about 40% Borough residents and is the only football association in Emmaus, the Committee recommended waiving the fees.

Motion by Council Member Barrett, seconded by Council Member Holtzhafer to waive the field usage fees for East Penn Emmaus Midget Football Association. There were 7 ayes. Motion carried.

Council Member Holtzhafer stated that it would have been an extreme financial burden on the organization if the fees were not waived. Council Member Labenberg commented that Lower Macungie now has its own football program. He asked that the East Penn Emmaus Midget Football Association consider increasing its donation to the Borough.

In addition, the Committee feels that it is also fair to waive the fee for The Hurling Club, an adult group comprised of about 20 people. The Club consists of about 4 Emmaus residents.

Motion by Council Member Barrett, seconded by Council Member Holtzhafer to waive the field usage fees for the Hurling Club. There were 7 ayes. Motion carried.

Council Member Holtzhafer noted that the Hurling Club is comprised of some local college students. The Club is a competitive, quality organization. Council Member Barrett stated that the Club was asked to make a donation since the fees would be waived.

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The USSSA organization is requesting that its tournament fees be reduced from \$100 per day. The request was received after the Committee met. The organization has no Emmaus residents and brings in money from its games. The organization had been incorrectly billed at a lesser amount for the past two years. Council Member Holtzhafer said that the organization is asking to pay \$150 per field per weekend instead of \$200 per field per weekend. They are also requesting to operate a snack stand and have concerns regarding the cancellation policy, which will need to be discussed by the Committee.

Motion by Council Member Holtzhafer, seconded by Council Member Gilbert to reduce the rate from the stated rate of \$200 per field per weekend to a rate of \$150 per field per weekend for 2009.

Council Member Holtzhafer explained that there will also be a fee charged for the use of the lights. Council Member Labenberg is not willing to agree to the waiver. The organization charges large fees for teams to participate in the tournament and none of the players are Emmaus residents. Council Member Barrett stated that the only time the team would have Emmaus residents is if the team was from Emmaus. Mr. Barrett stated that he too is not in favor of waiving the fee. Council Member Brown confirmed with Council Member Barrett that the Public Works Department is not involved in the maintenance of the fields for the organization's tournaments.

Motion by Council Member Gilbert, seconded by Council Member Holtzhafer to table the request for further discussion by the Parks and Recreation Committee. There were 5 ayes, 2 opposed (Labenberg, Barrett). Motion carried.

Council Member Barrett reported to Council that the Committee is recommending that the EYA be permitted to use the concession stand, which is owned by the Borough, on Sundays for the entire month of August. Also, the Committee recommends permitting the East Penn Emmaus Midget Football Association to use the concession stand Monday through Saturday, except if there was a rained out game on Saturday. Then the EPEMFA would be allowed to use it until 4:00 p.m. on Sundays.

Motion by Council Member Barrett, seconded by Council Member Labenberg to permit the EYA to use the Community Park Concession stand on Sundays from August 1 to August 31, but if there is a rained out Saturday midget football game, then midget football would be permitted to use the stand until 4:00 p.m. on Sunday.

Council Member Labenberg agrees that it is fair to allow the Association access to the concession stand on Sunday until 4:00 p.m. if their Saturday game is rained out. It would still allow EYA use of the stand for the summer concerts that begin at 6:00 p.m. Council Member Holtzhafer is concerned that there may be squabbles between EYA and the EPEMFA with sharing the same space on Sundays.

There were 6 ayes, 1 opposed (Holtzhafer). Motion carried.

Council Member Barrett also reported that the Committee met with the Wildlands Conservancy. They are in the process of working on trails along the South Mountain. Progress.

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d. Public Safety Committee

Council Member Gilbert discussed Borough Manager Neely's Memorandum regarding the angle parking Ordinance. Angled parking on Fourth Street was eliminated as a result of the Triangle Park Project. That section will need to be removed from the Ordinance. Also, angled parking was added on Broad Street from Perkiomen Street to 6th Street. This will need to be added to the Ordinance.

Motion by Council Member Gilbert, seconded by Council Member Labenberg to direct the Solicitor to draft the changes for Chapter 15, Section 402 of the Code of Ordinances. There were 7 ayes. Motion carried.

Council Member Gilbert reported that at the last meeting the Committee received a letter from David Biles, who lives in the Stryer section, requesting a 25 mph speed sign to be posted in his neighborhood. The Committee discussed it, and Chief Faust said that when the speed board was set up the average speed was 23 mph. The Committee asked Chief Faust to send a letter to Mr. Biles indicating that. At this time there will be no formal action taken by the Committee.

A complaint was received from Mr. Weida, at the corner of Elm and Williams Streets. The tractor-trailers are once again unloading vehicles in his neighborhood for the car dealerships. This issue was discussed in February, 2007 at which time Council decided not to take official action. The Committee asked Chief Faust to send letters to the car dealerships to remind their carriers to possibly come in prior to 6:00 p.m. to unload. The tractor-trailers are parking next to Mr. Weida's residence, leaving the trucks run idle while unloading.

Council Member Gilbert also reported that the Police Department was asked to participate in an online survey that came from the University of Illinois at Chicago, Center for Research of Law and Justice. The surveys will be performed to help develop a new program called The National Police Research Platform. The information will be used for police leaders and other policymakers. There is no cost to the Borough.

The 2008 Police Department Annual Report was presented to Council.

Motion by Council Member Gilbert, seconded by Council Member Labenberg to appoint Paul Shankweiler of Zionsville as a member of the Emmaus Fire Department, as well as a driver of Unit 711, contingent upon passing a doctor's physical. There were 7 ayes. Motion carried.

Council Member Gilbert reported on the 2008 Ambulance Report. The Corps responded to 1,666 ambulance calls. As of this year, the Ambulance Corps has already responded to 162 calls. In 2004, prior to the Ambulance Corps becoming ALS certified, they responded to 1,301 calls. Progress.

e. General Administration Committee

Borough Manager Neely reported that the Committee reviewed the Rules and Regulations of Borough Council. Added to the Rules and Regulations were "Community

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Minute”, paragraph 5, and “Special Presentations”, paragraph 6. Also added was the “Borough Engineer’s Report” which was not actually included in the Rules and Regulations. Unfinished Business Part I and II remain as it was before. Paragraph 14 “Motions” and Paragraph 16, “Abstentions”, were also added. The language was changed in paragraph 17, “Recording of Council Meetings”. Paragraph 19, “Photographers, Videographers, and Spectators”, was added as well. Mr. Neely noted that, “Items Not on the Agenda, subject to Rule 6” will be changed to read “Items Not on the Agenda, subject to Rule 9”.

Motion by Council Member Gilbert, seconded by Council Member Barrett to approve the revised Rules and Regulations for the Emmaus Borough Council. There were 7 ayes. Motion carried.

Borough Manager Neely discussed the process for appointing and/or reappointing Boards and Commissions. We need to advertise whenever we have terms ending and new terms that need to be filled for Boards and Commissions. At the end of last year there were five appointments that should have been made: one to the Board of Health – Althea Sell, two to the Building Board of Appeals – Alan Hawman and Jeff Ott, and two to the Library Board – Janet Slamon and Jean Nagle. All want to be reappointed to these positions. The positions should have been filled at the beginning of January, 2009.

Motion by Council Member Barrett, seconded by Council Member Gilbert to reappoint Althea Sell to the Board of Health, Alan Hawman and Jeff Ott to the Building Board of Appeals, and Janet Slamon and Jean Nagle to the Library Board.

Council Member Labenberg understands that we didn’t advertise these positions and understands the circumstances, but he would like to see the process consistent.

There were 7 ayes. Motion carried.

Borough Manager Neely explained to Council the process that he recommends to keep track of upcoming vacancies and term expirations. A diary system will be used twice a year - October 1 and December 1. The Sanitation Board was omitted from discussions because Mr. Neely needs to review the Ordinance. No official action is needed.

Council Member Labenberg thanked Mr. Neely for the time spent preparing the information. Mr. Labenberg believes that if someone is serving faithfully and diligently, we should not advertise the position. It wastes time for Council and residents. If someone doesn’t want to be reappointed, then we will advertise for that position. He feels Council should only advertise and interview if there is a vacancy, or if the person is not doing their job. President Waddell recommends referring this to the General Administration Committee for review.

Borough Manager Neely reported to Council that 348 resumes were received for the vacant Public Works and Zoning Officer Administrative Assistant position. Mr. Neely reviewed all of the resumes and referred those that he felt showed compatibility to the Zoning Officer, Public Works Director, and Assistant Public Works Director. Thirty-eight applicants were interviewed. Seven applicants appeared for second interviews with the General Administration Committee. The Committee recommends hiring Ms. Paula Weiant.

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Motion by Council Member Barrett, seconded by Council Member Gilbert to hire Paula Weiant as the Public Works and Zoning Officer Administrative Assistant effective February 18, 2009 at a starting salary of \$15.00 per hour for a six month probationary period, after which her hourly rate will be increased to \$16.46 per hour.

Council Member Brown confirmed with Council Member Barrett that Ms. Weiant lives within the 20 mile radius which complies with the Borough's residency requirement. Council Member Holtzhafer asked if the terms of employment were given to Ms. Weiant. Borough Manager Neely stated that the Personnel Policy sets forth the terms and conditions of employment with the Borough. Council Member Gilbert noted for public record that the General Administration Committee met in Executive Session on February 9 and February 11 for the purpose of conducting the interviews.

There were 7 ayes. Motion carried.

f. Budget and Finance Committee

Motion by Council Member Gilbert, seconded by Council Member Holtzhafer to adopt the February 17, 2009 Bill List.

| | |
|---------------|---------------------|
| Bill List | \$ 119,270.27 |
| Payroll #3 | \$ 108,905.86 |
| Payroll Taxes | <u>\$ 35,868.61</u> |
| Total | \$ 264,044.74 |

Done this 17th of February 2009. There were 7 ayes. Motion carried.

Council Member Holtzhafer reported that the Committee discussed the possibility of a monthly meeting in addition to its 6:45 meetings on Council Meeting nights for the Budget & Finance Committee in order stay on top of things, to get more input, and involve department heads in the budget process, throughout the year.

Motion by Council Member Holtzhafer, seconded by Council Member Gilbert to authorize payment of the police pension increase for 2009. There were 7 ayes. Motion carried.

Council Member Labenberg asked if Borough Manager Neely could report on the financial status of the Borough. Mr. Neely stated the Borough is doing as expected. We anticipated that the end of February would be the most difficult time. We anticipate some significant revenues in the next couple weeks. Once we pass the beginning of March, we will be in good shape.

Both President Waddell and Borough Manager Neely agree that it is very important for the Budget and Finance Committee to develop a better understanding of the financial management in the various departments. Progress.

g. Community Relations/Development Committee

Council Member Brown reported to Council that he met with the Emmaus Main Street

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Program to discuss the purpose of the Program. Mr. Brown asked that Gene Clock and Teri Madison attend the Committee's February 25th meeting to give an update on the cameras that were to be installed on the Triangle. Progress.

President Waddell reported on the work of the 2009 Committee. Dr. Waddell stated that good activities are coming up. The Library is currently showing a slide show featuring the Triangle. The next Committee Meeting is February 28th. The Steering Committee meets at 8:30 a.m., and the Project Teams meet at 9:30 a.m.

h. Ad Hoc Committees – Community School Relations

Council Member Holtzhafer reported that the Ad Hoc Committee needs to meet to discuss the Junior Council member and a sample resolution. Mr. Holtzhafer asked if the Committee could meet at 6:30 p.m. before the March 2 Council Meeting. Todd Briner, head of the Student Government at Emmaus High School, has a candidate available. Progress.

PERSONAL APPEALS, PART II

a. Kevin Haldeman, 7451 Catalpa Dr., Macungie, President of East Penn Midget Football, thanked Council and the Parks and Recreation Committee for waiving the field usage fees and permitting the use of the concession stand. Mr. Haldeman met with EYA and feels that the EYA no longer wants a part in the concession stand. He reassured Council that the concession stand will be covered during the concerts. Mr. Haldeman also stated that the organization will be increasing its donation to the Borough. He asked if Council could clarify if the percentage of Emmaus residents is per kid or per household. Council Member Labenberg responded that it is per participant. Mr. Labenberg stated that if the EYA does not want to operate the concession stand, they need to notify Council in writing before any action can be taken.

b. Chris DeFrain, 181 Harrison St., thanked the Parks and Recreation Committee. He would like to see the Emmaus football players play in Emmaus rather than Lower Macungie. He hopes that Council will keep that in mind when it decides to waive fees. EYA and the Committee are helping the program progress. Mr. DeFrain feels that since the USSSA is a travel team and makes a substantial amount of money from the tournaments, it should be charged the full field usage fee.

c. John Hayes, Emmaus Main Street Program, agrees with Mr. DeFrain, and stated that two years ago the EYA approached the EMSP regarding running snack bars at the S. Fourth Street field for softball tournaments. The EMSP had a Coke Wagon, which was donated. EMSP provided the product going in, but still lost money. The teams did not patronize the S snack stand. He feels that these games will not bring business to the Borough.

d. Richard Musselman, 945 Franklin St., commended the response and services rendered to his family on January 29. The police and ambulance medical team arrived within minutes to try to revive his wife, but she had passed. They showed great compassion for his outward show of grief. Mr. Musselman admires what the police and ambulance medical team did and how they did it. He is grateful and gratified for the services of our police and ambulance squad, and wants to thank them.

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BOROUGH MANAGER'S REPORT

Progress.

Council Member Labenberg thanked Borough Manager Neely for the informative, detailed memorandums he prepares for Council and letters which he sends to residents showing kind words and appreciation. President Waddell agrees that Mr. Neely is working very hard in cleaning up loose ends we have had for awhile.

PRESIDENT'S BUSINESS

President Waddell recessed the meeting at 8:50 p.m. for an Executive Session to discuss a real estate issue.

President Waddell reconvened at 9:04 p.m. with no official action taken.

ADJOURNMENT

Motion by Council Member Labenberg, seconded by Council Member Barrett to adjourn. There were 7 ayes. Motion carried.

The meeting of the Emmaus Borough Council adjourned at 9:06 p.m.

Craig B. Neely
Borough Manager

Transcribed by: Kathy Yaindl
Administrative Assistant
February 23, 2009